

City of Fairfax Band Association, Inc.

Governance Committee

Chairperson: Association Board member with good understanding of governance needs of the organization, good working knowledge of nonprofit governance, and prior service on a nonprofit board.

Staff: Managing Director

Members: Association Board members and non-board members with a good understanding, overview and different perspectives of organizational needs.

Meeting schedule: As necessary to achieve annual committee goals.

Committee responsibilities:

1. Ensure all Board members have a clear understanding of and are committed to the organization's mission and engaged in its work.
2. Assess Board needs and maintain a matrix of skills, expertise and access needed on the Board.
3. Develop a plan for recruitment of prospective Board members, conduct on-going cultivation of prospective Board members and nominate Board members and officers for election by the membership.
4. Provide an orientation for new Board members and maintain a Board member manual.
5. Facilitate the annual Board self-assessment.
6. Update Board member responsibility statements, committee charters and position descriptions.
7. Monitor Board member participation and fulfillment of Board member responsibilities.
8. Perform other duties as assigned by Board Chairperson and Executive Committee.

Charter adopted by the City of Fairfax Band Association Board of Directors on: 15 April 2009